

Received by
State Procurement Office
05/02/2016

STATE PROCUREMENT OFFICE
NOTICE & REQUEST FOR SOLE SOURCE

TO: Chief Procurement Officer

FROM: Office of the Governor

Name of Requesting Department

Pursuant to HRS §103D-306 and HAR chapter 3-122, Subchapter 9, the Department requests sole source approval to purchase the following:

1. Describe the goods, services, or construction to be procured.

The Governor's Office is developing a plan for health care improvement and seeks baseline and trend information related to mental health and substance abuse, chronic disease, inpatient services provided to infants related drug addiction, and inpatient services provided individuals who are homeless. Data includes utilization, cost, payer, race/ethnicity, and geography. In some cases, data will establish a baseline and in others it will add to a trend line.

2. Vendor/Contractor/Service Provider Name:

Hawai'i Health Information Corporation

3. Amount of Request:

\$42,191.00

4. Term of contract (shall not exceed 12 months), if applicable:

From: Upon approval 5/10/16

To: 31 Aug 16 12/31/2016

5. Prior SPO-001, Sole Source (SS) No.:

6. Describe in detail the following:

a. The unique features, characteristics, or capabilities of the goods, service or construction.

Hawai'i Health Information Corporation (HHIC) is the only health care information organization that collects, analyzes, and reports on detailed data related to inpatient, emergency department, and hospital outpatient services on a statewide basis. It is impractical to request proposals or seek alternatives as HHIC is known to have a unique capacity to perform the work required in a short time.

b. How the unique features, characteristics or capabilities of the goods, service or construction are essential for the department

Data is needed for the state health care improvement plan to confirm costs and volume, establish a baseline or trendline for the specific populations/conditions identified above, and support evaluation and monitoring.

7. Describe the efforts and results in determining that this is the only vendor/contractor/service provider who can provide the goods, services or construction.

HHIC is known to be the only entity that has business and security agreements with all hospital facilities, has baseline data going back several years, and has the capacity to provide and analyze the data required. It would not be practical or possible for the Governor's Office to duplicate HHIC's work.

8. Alternate source. Describe the other possible sources for the goods, services, or construction that were investigated but did not meet the department's needs.

There is no other source of this data for Hawai'i.

9. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required.)

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Agency	Phone Number	E-mail Address
Mike McCartney	Office of the Governor	808-586-0010	mike.mccartney@hawaii.gov
Beth Giesting*	Office of the Governor	808-586-0009	beth.giesting@hawaii.gov

Department shall ensure adherence to applicable administrative and statutory requirements, including HAR chapter 3-122, Subchapter 15, Cost or Pricing Data if required.

All requirements/approvals and internal controls for this expenditure is the responsibility of the department.

I certify that the information provided is to the best of my knowledge, true and correct.



Department Head Signature

4/5/16

Date

For Chief Procurement Officer Use Only

Date Notice Posted: 5/2/2016

Submit written objection to this notice to issue a sole source contract within seven calendar days or as otherwise allowed from date notice posted to:

state.procurement.office@hawaii.gov

Chief Procurement Officer (CPO) Comments:

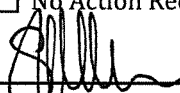
Approval is granted for the period from 5/10/2016 to 12/31/2016 and is based on the department's representation that the Hawaii Health Information Corporation is the only health care information organization that collects, analyzes and produces reports on discharge data from hospitals statewide. This approval is for the solicitation process only, HRS section 103D-310(c) and HAR section 3-122-112 shall apply (i.e., vendor is required to provide proof of compliance and may use the Hawaii Compliance Express) and the award is required to be posted on the Awards Reporting System. Copies of compliance and the awards posting are required to be documented in the procurement/contract file.

If there are any questions, please contact Bonnie Kahakui at 587-4702, or bonnie.a.kahakui@hawaii.gov.

☒ Approved

☐ Disapproved

☐ No Action Required


Chief Procurement Officer Signature

5/9/16
Date